

## Terms and Conditions Prototyping Voucher

### Admissibility Criteria:

- Voucher applications are submitted through the DIGI-B-CUBE collaborative platform <https://digibcube.eu/collaborative-platform/>
- The submission language is English

### Eligibility criteria:

- The applying SME fulfils the [SME definition of the European Union](#).
- The applying SME is headquartered in [a EU Member State](#) or [Horizon2020-associated country](#)
- The applying SME is operating in the health, medicine, biotech, biopharma, IT or related sectors (robotics, automation, electronics, nanotech etc).

### Purpose:

Prototyping Vouchers provide financial support to prototype or conceptualise a solution for a digitalization challenge in the Medical Diagnostics and related value chains. A prototyping voucher project can address an internal process within the SME/the value chain, or can focus on the early-stage development of an innovative product or service for the market (proof of concept, feasibility study).

### Target group/requirements:

Minimum two SMEs, maximum 3 organizations per voucher project. Besides SMEs, organizations that are non-SME entities such as academic institutions and large enterprises may join the project, but only SMEs are eligible for funding. The SMEs have to represent a minimum of two sectors (Example: An SME from healthcare/medicine/biotech/biopharma sectors + An SME from IT and related sectors).

**Project duration:** Minimum one month, maximum three months

**Availability:** Applications received until the respective cut-off date will be evaluated and projects will be selected for funding.

2nd Cut-off date: 03 February 2021 (5pm CET).

Announcement of results: 03 March 2021

**All approved projects have to start latest by: 31 March 2021.**

### Financial modalities

- Maximum amount per voucher: €20,000
- Maximum funding per SME per voucher type: €20,000.
- Maximum funding per voucher project: €60,000

The voucher is credited against the maximum funding of EUR 60,000 within the DIGI-B-CUBE voucher framework. Thus, this amount cannot be exceeded if the voucher is granted.

This application does not automatically entitle for reimbursement. Granting of a the voucher and subsequent reimbursement depends on passing the selection process outlined in D3.2 Voucher Framework (available on <https://digibcube.eu/open-calls/>) and approval by the DIGI-B-CUBE consortium.



**Eligible costs:**

- *Personnel costs* required for planned work implementation (i.e. real actual costs; no unit costs allowed). Usual rates of the respective roles (e.g. junior programmer, senior programmer, junior researcher, etc.) of the SME must be applied as per their respective pay slips.
- *Subcontracting costs* (maximum 20% of applied voucher amount of respective SME)
- Actual declared costs which are exceeding the granted amount cannot be reimbursed.
- Other direct costs such as for travel, hardware and software licenses are **not** eligible.
- For reimbursement, costs must be reasonable, justified and comply with the principle of sound financial management.
- Value added tax (VAT) for all costs is only eligible where it is not recoverable under the applicable national VAT legislation and is paid by a beneficiary other than a non-taxable person as defined in the first subparagraph of Article 13(1) of Council Directive 2006/112/EC13 of 28 November 2006 on the common system of value added tax.

**Reporting modalities:**

*Intermediate report (if the project duration is longer than 2 months)*

An intermediate report has to be submitted within two weeks after the first half of the project duration using a webform on the DIGI-B-CUBE collaborative platform. The intermediate report consists of two parts. The first part must be submitted by the lead beneficiary and describes the status/progress of the project (incl. a short description of the work done by all partners) and deviations from the proposed workplan that may have arisen or are foreseeable. The second part has to be submitted by every beneficiary and must list the budget spent and contain copies of the corresponding invoices.

It is at the discretion of the DIGI-B-CUBE consortium to decide whether the reports meet the required quality standards and reserves the right to demand improvement. Incomplete or late reporting will result in non-payment.

*Final Report*

To successfully complete the project, the final report has to be submitted using a webform on the DIGI-B-CUBE collaborative platform within two weeks of the project end date. The final report consists of two parts. The first part has to be submitted by the lead beneficiary and has to inform about the performance and the major results of the project (incl. a short description of the work done by all partners), as well as derivations from the proposed workplan that may have arisen. The second part must be submitted by every beneficiary and must list the budget spent and contain copies of the corresponding invoices. Also, the second part contains a short feedback section about the collaboration project as well as the DIGI-B-CUBE project as a whole.

It is at the discretion of the DIGI-B-CUBE consortium to decide whether the reports meet the required quality standards and reserves the right to demand improvement. Incomplete or late reporting will result in non-payment.



**Payment modalities:**

Beneficiaries will receive 50% of their estimated eligible costs listed in the application form within two weeks after signing the grant agreement. These costs will be pre-financed and paid via bank transfer by the DIGI-B-CUBE project coordinator. The remaining funds will be transferred within two weeks after successful completion of the project i.e. approved intermediate report (if applicable, see above) and approved final report. Please note that the approval of the respective reports may take up to three to four weeks.

If the actual costs incurred after completion of the project are less than the transferred pre-financing, the excess funds have to be refunded to the DIGI-B-CUBE project coordinator by the beneficiary within two weeks after approval of the final report by the DIGI-B-CUBE consortium.

Further conditions apply, these are stated in the grant agreement for third parties that is being signed after proposals have been successfully selected for funding.



**Disclaimer:**